

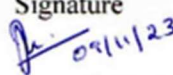
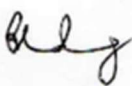

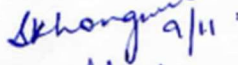
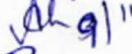
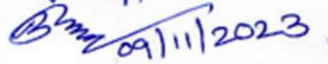

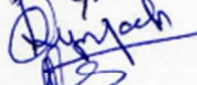


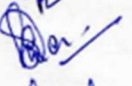

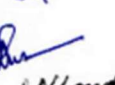
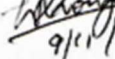

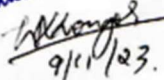


**INTERNAL QUALITY ASSUARANCE CELL (IQAC)
SHILLONG COMMERCE COLLEGE**

BOYCE ROAD, LAITUMKHAH,
SHILLONG – 793 003, MEGHALAYA
Ph No: (0364) 2227649, e-mail: scc.iqac17@gmail.com
www.sccccollege.ac.in

Ref. No: SCC/IQAC/2023-2024/

Attendance of IQAC meeting held on the 09th November 2023

	Signature
1. Mrs. J.C. Blah	-  09/11/23
2. Mr. J.B. Massar	-
3. Mr. P. Marbaniang	- 
4. Dr(Mrs) V Kharmawphlang	-
5. Mrs. B Massar	-  Baassar.
6. Mrs. S. Khongwir	-  Skhongwir 9/11
7. Mrs. A. Kharmawphlang	-  Ah 9/11
8. Mr. B.R. Upadhya	-  Bmr 09/11/2023.
9. Mrs. R. Mawrie	-  9/11/23
10. Mr. A.M. Rynjah	-  Rynjah
11. Mr. W. Dkhar	-  Dkhar
12. Ms. B.S. Challam	-
13. Mrs. P. C. Marwein	-
14. Ms. A.L. Mawphlang	-  Mawphlang
15. Mr. K.Agarwal	-  Agarwal
16. Mrs. S .Ryndem	-  Ryndem
17. Mrs. D. Blah	-  Blah
18. Mr. G.E.M Kharpuri	-  Kharpuri
19. Mrs. A Swer	-  Swer
20. Mr. Wanaijingshai Kharkongor	-  Kharkongor 9/11/23.



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Proceedings of the 19th IQAC meeting of Shillong Commerce College held on the 09/11/2023 at 1:30 pm in the Conference room.

Members Present:

1. Mrs. J.C. Blah - Principal & Chairman of IQAC
2. Dr (Mrs) S. Khongwir - Vice Principal
3. Mr. P. Marbaniang - Industrial Expert
4. Dr (Mrs) S. Sen - Former Principal
5. Mrs. A. Kharmawphlang - Member Teaching Staff
6. Mr. B.R. Upadhya - Member Teaching Staff
7. Mr. A.M. Rynjah - Member Teaching Staff
8. Mr. W. Dkhar - Member Teaching Staff
9. Ms. A.L. Mawphlang - Member Teaching Staff(IQAC Coordinator)
10. Dr (Ms) B.S. Challam - Member Teaching Staff
11. Mrs. P. C. Marwein - Member Teaching Staff
12. Dr (Mrs) Sanbanielyne Ryndem - Member Teaching Staff
13. Mr K. Agarwal - Member Teaching Staff
14. Mrs. R. Mawrie - Librarian
15. Mrs. Allyssa Swer - Librarian
16. Mr G.E.M Kharpuri - Office Superintendent
17. Mrs. D. Blah - Member Alumni
18. Mrs B Massar - Parent Representative
19. Mr Wanaijingshai Kharkongor - Student Representative

The chairman welcomes all the members to the meeting.

ACTION TAKEN REPORT

The coordinator informed the decision made in the last IQAC meeting i.e. 04/04/2023

With Regards to **Resolution 01/12/2021** concerning the Research/Field work, It was suggested that the paper need to be published so that the ISBN number can be obtained.

The members discussed on the suggestion given and has decided to give the responsibility of doing the needful to the Research Committee. It was also discussed and decided that the Research committee needs to convene a meeting to decide on new research projects for the current final semester.

With Regards to **Resolution 04/08/2022** concerning the **National Pension Scheme(NPS)**, the former principal has informed the members that the pay scale for the college post teacher is ready and is only left to be presented in the next GB meeting for approval.

With Regards to **Resolution 01/12/2022** concerning **RUSA**, the members were informed by the RUSA coordinator that the work for the construction of the parking lot has already started and the deadline for completing the project is 2.5 years. It was further discussed that the engineer have to

submit a report for every site inspection so that the Principal as well as the members are updated with the progress.

With regards to Resolution 01/04/2023 concerning **Seminar and Webinar**, the members were informed the for Criteria requirement the SOP has specifically mentioned that only IPR, Research methodology and Entrepreneurship related will be counted. After much discussion it was decided that the college will concentrate on required seminars or webinars , whereas the rest of the seminars and webinars can be claimed under the different Departments. Sir P Marbaniang has also offered his help in arranging for Resource persons for seminars and workshop if the need arises. The members applauded sir for his offer.

With regards to **Resolution 02/04/2023** concerning the **collaboration with other colleges**, the former Principal has reported on the activities carried out. FDP was held on the 30th Sept and teachers from PGT had also attended. The members were also informed that a Book fest in collaboration with the other colleges had also been conducted.

The members were also informed on the FDP for the faculty on Mental health by George Cullingal.

With regards **Resolution 03/04/2023** concerning **NEP 2020**, the members were informed that NEP has been implemented from this academic session 2023-2024 and the list of different subjects has been allotted by the affiliating university.

With regards to **Resolution 04/04/2023** concerning the **NAAC**, the members were informed on the problem of criteria 7 in claiming for Best Practice. After much deliberation it was decided to request the contract on accommodating students in the ongoing construction. It was also discussed on the need of informing the students on the dignity of labour so that they will learn to value every type of work.

With respect to criteria 4 which deals with the infrastructures, it was discussed that there are too many intercom that has been set up in the college and it was not certain if the setup has been installed in the needed rooms. After much deliberation it was decided that the Estate manager and Sir P Nongrum will inspect and verify the installed devices taking Bah Harry also into consideration.

With respect with the Policy required by Criteria 2 for sanction seats on enrollment and sanction strength of teacher of Management sanction post, the former principal informed that the draft has been submitted to the GB for approval.

With regards to **Resolution 05/04/2023** concerning :-

- i) **NEW COURSE**, the principal informed that after enquiring from other Principals, students opting for BBA are very less.

For Mcom application have been submitted to NEHU, decision of approval will be taken in the next NEHU Academic Council to be held tentatively in February [2024](#). The members has requested sir BR Upadhyya to follow up and to report on the progress.

The members also discussed on the possibility of opening an Evening shift , after much deliberation the members decided to request the Principal to look into all factors required to open up the evening shift.

The following Resolutions were adopted at the meeting held on **09/11/2023**:

Resolution 01/11/2023

ACADEMIC YEAR 2023-2024

The members were informed that 3rd and 5th semester class is going smoothly. Internal test has been conducted and the Final semester exam is due in the 1st week of December 2023. The Principal informed the members that classes for the 1st semester has started very late because of the agitation for NEP 2020. It was also mentioned that very few activities only could be conducted this semester.

The members then discussed the importance of having more academic related activities and workshop or seminar to help the students in gaining additional information. The members has proposed to send proposal to all departments to come out with ideas on activities, workshop and seminar related to their Department.

The coordinator also deliberate on the urgent need of conducting seminar or webinar or workshop on IPR, Entrepreneurship and Research methodology. After much discussion it was decided to request the workshop committee to come out with proposal on the above seminar.

Resolution 02/11/2023

NAAC

The members were updated by the IQAC coordinator on the delay and challenges faced in filling up of SSR. The coordinator mentioned that most of the Quantitative metrics related to students and teachers detailed has been submitted to the office for verification.

After the report from the Coordinator, the members deliberated on the need to have a dedicated team to spend more time on working towards preparation of SSR.

Resolution 03/11/2023

ANY OTHER MATTER


1. NEW LAND

The members discussed on the need of the college in acquiring new land so as to increase the resources as well as to develop more infrastructure which is needed for the growing demands with NEP.


2. INCUBATION CENTER

It was discussed on the need to start an Incubation center to be at par with the requirement of NEP 2020. After much deliberation the members has come to a decision to appoint Dr (Mrs) R Chyne as convener for the Incubation cell. The members has again requested the Principal get permission from the GB in this regard.

The meeting ended with a vote of thanks from the chair.


(Mrs J.C. Blah)
Principal
Shillong Commerce College,
Shillong.

Principal
Shillong Commerce College
Shillong.


(Ailadlinda L. Mawphlang)
Coordinator, IQAC
Shillong Commerce College,
Shillong.





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Proceedings of the 20th IQAC emergent meeting of Shillong Commerce College held on the 21/03/2024 at 1:30 pm in the Conference room.

Members Present:

1. Principal & Chairman of IQAC - Asso. Prof. J.C. Blah
2. GB Member and Industrial Expert - Mr. P. Marbaniang
3. IQAC Coordinator - Asst. Prof. A.L. Mawphlang
4. Member Teaching Staff - Asso. Prof. B.R. Upadhya
5. Member Teaching Staff - Asst. Prof. A.M. Rynjah
6. Member Teaching Staff - Asst. Prof. W. Dkhar
7. Member Teaching Staff - Asst. Prof. P. C. Marwein
8. Member Teaching Staff - Asst. Prof. C Wanniang
9. Librarian - Mrs. Allyssa Swer
10. Student Representative - Mr Wanaijingshai Kharkongor
11. Criteria Leader - Asso. Prof. A. Kharmawphlang
12. Criteria Leader - Asst. Prof. (Dr) Rida Chyne
13. Criteria Leader - Asst. Prof. P Nongrum

The chairman informed that due to unavoidable circumstances the following members were unable to attend the meeting.

1. Vice Principal - Asso. Prof. (Dr) S. Khongwir
2. Parent's Representative - Mrs B Massar
3. Office Representative - Mr G.E.M Kharpuri
4. Alumni Representative - Mrs. D. Blah

The chairman welcomed all the members to the meeting.

The members were informed, that the emergent meeting was called on the basis of the meeting conducted by NAAC on the Binary Reform on 20th March 2024.

The IQAC coordinator explained the members on the difference between the current Format and the new Binary Accreditation Reform 2024. As per the new format the following are to be noted:

1. There will be no Peer Team Visit (PTV).

2. All metrics will be Quantitative data.
3. Instead of 7 criteria, there will be a total of 10 attributes.
4. Accreditation process will be 3 Academic years instead of 5 years.
5. Online Database of AISHE/NAD/NAAC will be merged as one.
6. Last date for applying for the current format will be till the last week of May 2024.

On being asked to give an opinion, the Coordinator suggested that the institute can proceed with the Current format provided all the concerned can assure to provide all the required Documents on time, otherwise if the college is to proceed with the new Reform the college will have to upgrade to MIS on the basis of which information can be extracted efficiently. The Coordinator also suggested applying for the New Format only after 3 Academic session is over i.e. from 2024 onwards as it will not be possible to get correct and efficient data for the last 3 Academic sessions based on how the data has been managed so far.

During discussion, a doubt was pointed out about the consequences of not being Accredited for 3 years if we have to proceed with the new format in the next 3 academic years. On this basis, it was unanimously decided that the college will proceed with the Current format and the members have decided to work together on making all necessary documents ready for submission.

The meeting ended with a vote of thanks from the chair.

(Asso. Prof. J.C. Blah)
Principal
Shillong Commerce College,
Shillong.

(Asst. Prof. Ailadlinda L Mawphlang)
Coordinator, IQAC
Shillong Commerce College,
Shillong.